

## Pilots Deductions List

(Some of these items may already be listed on the original List of Deductions, please do not duplicate)

All items listed are only suggestions and may or may not apply to you and your job!

### Equipment:

- Head Gear \_\_\_\_\_
- Batteries \_\_\_\_\_
- Chart Plotters \_\_\_\_\_
- Electronic Equipment \_\_\_\_\_
- Flash Light \_\_\_\_\_
- Briefcase /Portfolio \_\_\_\_\_
- Day Timer / Log book \_\_\_\_\_
- Organizer/ purse \_\_\_\_\_
- Misc Cockpit Supplies \_\_\_\_\_
- Computer supplies \_\_\_\_\_
- Computer software \_\_\_\_\_
- Travel Alarm Clock \_\_\_\_\_
- Luggage \_\_\_\_\_
- Demo Equipment \_\_\_\_\_

### Professional Expense:

- Hair Cuts \_\_\_\_\_
- Make/up \_\_\_\_\_
- Nails (polish) \_\_\_\_\_
- Hair Clips, Bands, ect. \_\_\_\_\_
- Other \_\_\_\_\_

### Office Expense:

- Monthly Data Plans (above standard service billing) \_\_\_\_\_ x 12= \_\_\_\_\_  
*(These are to only be included if the cell phone is being used for business purposes)*
- New Phone Purchase \_\_\_\_\_  
\* Purchase Date \_\_\_\_\_
- Weather Service \_\_\_\_\_  
(Examples: weather radio, TV weather service,
- Telephone (non Cell \$) \_\_\_\_\_
- Answering Service \_\_\_\_\_
- Internet Exp. (traveling) \_\_\_\_\_
- Cable \_\_\_\_\_
- Log Books \_\_\_\_\_
- Pens/Pencils/Paper \_\_\_\_\_

- Printing / Copies \_\_\_\_\_
- Bid Services \_\_\_\_\_
- Fast Lane /MBTA \_\_\_\_\_
- Postage/ freight \_\_\_\_\_
- Post Office Box \_\_\_\_\_
- Safe Deposit Box \_\_\_\_\_

### Uniforms:

- Uniform Shirts \_\_\_\_\_
- Uniform Pants \_\_\_\_\_
- Uniform Alterations \_\_\_\_\_
- Uniform Cleaning \_\_\_\_\_
- Work Coat \_\_\_\_\_
- Belts \_\_\_\_\_
- Work Shoes/Boots \_\_\_\_\_
- Shoe/Book repair \_\_\_\_\_
- Work Socks/P-Hose \_\_\_\_\_
- Ties/Scarves/Gloves \_\_\_\_\_
- Name/Crew Tag \_\_\_\_\_
- Wings \_\_\_\_\_
- Identification Lanyard \_\_\_\_\_
- Watch \_\_\_\_\_

### Licensing:

- Physical (mandated exam) \_\_\_\_\_
- CEU's \_\_\_\_\_
- Testing \_\_\_\_\_
- Books /Publications \_\_\_\_\_
- Manuals \_\_\_\_\_
- Training \_\_\_\_\_
- Passport/ Visa \_\_\_\_\_
- Licenses/ Permits \_\_\_\_\_

### Legal and Professional Fees:

- Union dues \_\_\_\_\_
- Accounting services \_\_\_\_\_
- Language Tapes \_\_\_\_\_

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### **Vehicle –**

- Ending Mileage \_\_\_\_\_ ( as of December 31<sup>st</sup> of the taxable year)
- Beginning Mileage \_\_\_\_\_ ( as of January 1<sup>st</sup> of the taxable year)
- How many were for business use ONLY \_\_\_\_\_ (This is not to include to and from work)  
*(The IRS requires that all tax payers must maintain a mileage log and a maintenance log for proof of mileage.)*  
*\*Please ask for assistance on how to properly track mileage\**
- Reimbursed fuel allowance ( \_\_\_\_\_ )
- Parking Fees \_\_\_\_\_
- Toll Fees \_\_\_\_\_

### **Meals & Entertainment:**

*(The IRS requires that the taxpayer lists 5 items on all receipts: Who you were with, Why, Where, When, & How much)*

- Meals \_\_\_\_\_  
*(This can includes meals with co-workers, clients and potential clients as long as business is discussed)*
- Entertainment \_\_\_\_\_  
*(This can include drinks with co-workers, clients and potential clients as long as business is discussed)*

### **Per Diem:**

*(Days away from home with the ability to rest (over night/over day)*

# of Days Away:	or	Dates:		Location of Layover:
		From	To	
_____		_____	_____	_____
_____		_____	_____	_____
_____		_____	_____	_____
_____		_____	_____	_____
_____		_____	_____	_____
_____		_____	_____	_____
_____		_____	_____	_____
_____		_____	_____	_____
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_____		_____	_____	_____
_____		_____	_____	_____
_____		_____	_____	_____
_____		_____	_____	_____
_____		_____	_____	_____

### **Additional Expenses Not Listed Above:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_